

APPROVED



CHICAGO
VIRTUAL CHARTER SCHOOLSM

Chicago Virtual Charter School

Minutes

Academic Committee Meeting

Date and Time

Wednesday January 18, 2017 at 6:00 PM

Location

CVCS Learning Center, Suite 203 Conference Room

Committee Members Present

R. Nash, S. Harkins

Committee Members Absent

Guests Present

A. Richardson-Bryant, F. Jenkins, L. Kelly, R. Lebron

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

- Welcome to everyone

S. Harkins called a meeting of the Academic committee of Chicago Virtual Charter School to order on Wednesday Jan 18, 2017 @ 6:00 PM at CVCS Learning Center, Suite 203 Conference Room.

II. Academic

A. Academic Performance Goals

- The Head of School reviewed past academic performance
- HOS presented academic achievement percentile data
- There will not be ACT testing this year
- The high school academic achievement gap data was taken from the ISBE site and has been presented at a previous Board meeting
- The gap should be reduced by half for the 2018 school year
- A mentorship initiative will be introduced as a pilot this school year
- The 2017 goal should have been achievable this year it may have been an anomaly
- We should be more aggressive in improving the achievement gap this year
- There may be a dip in performance because of the new innovation
- All variables should be considered in what drives the results
- The mentoring pilot program may cause a short term dip in performance
- We shouldn't set up for failure by setting expectations too high
- A score chart could be used to determine common cause variances for all students within the curriculum (control chart)
- There may be systems issues
- The curriculum audit has been signed by K12. The company is waiting for a service agreement amendment to be approved
- Probability should be factored in the analysis of growth
- The Board should hold the school accountable to CPS standards
- We are moving backwards with respect to CPS standards
- The expectation is that all students grow
- K12 should be held accountable to a higher standard than where we are
- There needs to be a good diagnosis of what happened last year using a control chart model
- This will show what it will take to improve
- The Head of School will work on completing a control chart. It may take some time to complete
- The results may be ready for update at the next committee meeting
- There are good data packages available including Q data and SPSS
- Growth goals should be no less than where we are

L. Kelly arrived late.

- There needs to be a diagnosis of what is happening instructionally
- The school should capitalize on good teaching
- It is K12's responsibility to implement data driven instruction
- We do not want scores to be lower than the 2015 level
- The 2015 SQRP scores achieved should be the baseline for goals to be set
- The school is getting more diverse learners
- The committee would like to see analysis at the next academic committee meeting on why are there negatives and why there are positives
- An analysis will be presented at the next committee meeting that shows what is being done that is positive and negative
- The motion that will be made is a combination of baseline performance derived from the higher 2014 and 2015 SQRP outcomes:
- **Reading Growth on NWEA MAP (grades 3-8)**
- All Students - 77.0
- African-American Priority Group - 57.0
- Hispanic Priority Group - 98.0
- English Learners Priority Group
- Diverse Learners Priority Group - 30.0
- **Math Growth on NWEA MAP (grades 3-8)**
- All Students - 34.0
- African-American Priority Group - 20.0

- Hispanic Priority Group - 65.0
- English Learners Priority Group
- Diverse Learners Priority Group - 4.0
- **NWEA Growth Percentage**
Percent Making National Average Growth - 52.4
- **Attainment on NWEA**
Reading attainment for 2nd grade - 73.0
Math attainment for 2nd grade - 40.0
Reading attainment for 3rd - 8th grade - 76.0
Math attainment for 3rd - 8th grade - 53.0
- **Attendance Rate**
Average Daily Attendance Rate (K-8) - 95.4
- **My Voice, My School Survey Results**
Overall Rating - Organized
- **English Learner Progress**
Growth on ACCESS exam - 42.9
- **Data Quality**
Data Quality Index score - 96.0

A. Richardson-Bryant made a motion to Recommend to the full Board that performance goals for the 2017 school year be the higher of the 2015 and 2016 performance scores by each SQRP category.

R. Nash seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

A. Richardson-Bryant	Aye
L. Kelly	Abstain
R. Nash	Aye

B. Academic Strategic Plan

- The committee needs to formulate a strat plan policy statement
- It may need to originate w the exec comm then to the full Board
- It needs to be codified
- The Board Administrator will prepare a policy draft
- There needs to be a document that outlines functions
- Policy and operational design that delineates responsibilities
- The Board should set the objectives and management should implement the plan
- It is an iterate process with collaboration
- It is a bottom up planning process
- The sample document provided is useful
- There may be consultants to facilitate the plan preparation
- The document will indicate responsibilities for completion of tasks
- The academic committee will address academic goals
- There should be a motion to involve the Board Administrator participate in the process
- Management should have the liberty of providing objectivity on the feasibility of the goals set by the Board
- The Board should set the objectives and present it to management
- Management can provide feedback on the plan then develop a strategy of implementation for Board review and approval
- The Board attorney should review the strategic planning policy
- There needs to be input from management about the goals

A. Richardson-Bryant made a motion to Recommend to the full Board that the Board Administrator create a draft strategy plan based on sample provided that reflects the same goals as identified in the sample document removing any non CVCS related information and develop a strategic planning policy around the particular plan.

L. Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

- Dr. Lebron will engage the school at a local level
- The policy will determine the responsibilities for plan development
- The Board has authorized the Head of School to engage the school community

III. Other Business

A. Committee Self-Evaluation

- The Committee should be evaluated
- The Committee and Head of School will participate
- The Board should perform a self assessment to help stay out of operations
- There should be an assessment at each meeting.
- This is to assess if the meetings were on target
- This would help prepare for each member to take a brief period of time at the end of each meeting
- Performance goals are clearly established
- This has been a very fluid conversation

IV. Closing Items

A. Public Comments

- This has been a constructive meeting
- The meeting was very productive
- It would be helpful for the committee chair if members have a sense that the discussions need to move forward to let him know
- The committee is looking at things much more from a systems standpoint
- There is now a plan with set goals
- Thank you all for your input

B. Adjourn Meeting

R. Nash made a motion to adjourn the meeting.

A. Richardson-Bryant seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
S. Harkins